



Sri Lanka Institute of Biotechnology Pvt Ltd

SLIBTEC Phase 1 Building, Mahenwatta, Thalagala Road, Pitipana, Homagama
+94 11 343 1844
<https://slibtec.gov.lk/>

FORM OF APPLICATION SUPPLIER REGISTRATION FOR THE YEAR 2023

1. Name of the Organization:

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2. Business Address:

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3. Telephone:

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4. Contact Person

➤ Name:

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➤ Mobile Number:

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➤ Email Address:

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5. Contact Person for Escalation

➤ Name:

.....

➤ Mobile Number:

.....

➤ Email Address:

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6. Fax No:

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7. Company E-Mail Address:

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8. Web Address:

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9. Business Registration No & Date of Registration:

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10. VAT Registration No (if any):

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(A photocopy of the VAT Registration certificate should be attached)

11. Maximum period of Credit Allowed on Supplies:

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Please put “x” mark at the relevant cage for registering category:

I wish to register as a supplier under the aforesaid marked category / categories. I will agree to supply the goods / services / works as per rules & regulations of the Sri Lanka Institute of Biotechnology.

X	Goods	X	Services
	1. Laboratory Equipment		1. Laboratory Testing
	2. Laboratory Consumables (Syringes, Centrifuge Tubes, Pipette Tips, Blood Collection Tubes, etc.)		2. Engineering Services and Construction Services
	3. Laboratory Glassware		3. Legal Services
	4. Laboratory Chemicals		4. Software/Web Development Services
	5. Gases & Freezing Agents (Liquid N ₂ , Dry Ice, etc.)		5. Telecommunication Services
	6. Laboratory Accessories & Personal Protective Equipment (Face Shields, Masks, Surgical Gloves, Lab Coats, Shoe Covers, Shoes, PPE Kits, etc.)		6. Printing Services
	7. IT Hardware, Software & Network (PCs, Laptops, Printers, Scanners, Multimedia Projectors, Photocopy Machines & Other End User Peripheral Devices / Accessories, etc.)		7. Security Services
	8. Computer Software and Applications		8. Cleaning Services
	9. Networking & Related Accessories		9. Tea Services
	10. Printing Consumables (Toner, Cartridge, Ribbon, Imaging Drum, etc.)		10. Catering Services for Events
	11. Telephone/IP Telephone Equipment and Accessories		11. Furniture Rental Services for Events
	12. Laboratory Furniture		12. Drinking Water Services
	13. Office Furniture		13. Marketing/Advertising Agencies
	14. Office/Electric Equipment (Microwave, Shredder, Refrigerator, etc.)		14. Potted Plants /Landscaping Service
	15. Office Stationery Supplies		15. Insurance Services
	16. Indoor/Outdoor Branding, Advertising and Signage		16. Photographers and Videographers
	17. Complementary, Publicity Materials and Corporate Gift Items (T-Shirts, Caps, Travelling Bags, Umbrellas, Mugs, Diaries etc.)		17. Designing & Art Works
	18. Cleaning Chemicals		18. Courier Services
	19. Tools for IT and Electronic Related Maintenance		19. Vehicle Repair Services
	20. Date Stamps, Rubber Stamps and Name Boards (Aluminum/Plastic/Brass, etc.)		20. Vehicle Tire Replacement & Alignment Service
	21. Electrical wiring Accessories & Tools		21. Interior Designers and Suppliers
	22. Plumbing Items & Tools		22. Hiring of Vehicles for Passenger and Goods Transportation
	23. Construction items (Cement, Sand, Bricks, Cement Blocks, Timber, Paint, and related hardware items)		23. Waste Management Service (Clinical, Chemical, Radioactive, Infectious, etc.)
	24. Plastic Items		24. Laundry Services

	25. Gardening Accessories		25. Vending Services
	26. Laboratory Reagents (Molecular Biology)		26. AC Maintenance Services
	27. Items for Waste Management (All types of Garbage Bags and Bins, Sharp Containers, Cotton Fabric, Spill Kits)		27. Plumbing & Electrical Services
	28. Research & Medical Laboratory Suppliers		28. Manpower Supply Services
			29. Welding Works
			30. Masonry, Carpentry, Painting works
			31. Tax Advisor Service
			32. Audit Firms
			33. DNA Sequencing (Dideoxy)
			34. Environmental Analytical Services (air, noise, water/ effluent and vibration)
			35. Active Fire-fighting Services Provides
			36. Engineering Firms Specialized in Water & Effluent Treatment Plants and Supplying Appropriate Chemicals (Waste Water and Water Treatment Companies)
			37. Laboratory Equipment Service and Repair
			38. Hazardous and Non-hazardous Waste Management Firms

Date:

Signature:

Name of Person:

Designation:

Company Seal:

Terms and Conditions

- The suppliers are required to submit following documents,
 - Proof of Business Registration**
 - Company profile (If available)**
 - Copy of VAT Registration Certificate (If available)**
 - Payment Advice for Supplier Registration Fee**
 - Bank Account Confirmation**
 - SLIBTEC Supplier Registration Form**

2. Sri Lanka Institute of Biotechnology reserves the right to accept or reject any application at its discretion or to annul the registration process completely.

Sri Lanka Institute of Biotechnology Pvt Ltd
Supplier Registration Form - YEAR 2023

3. Bids for supplies and services are generally called from the list of registered suppliers/ service providers. However, Sri Lanka Institute of Biotechnology reserves the right to obtain bids from other sources, if considered necessary.

4. If a supplier fails to submit the required information/documents together with the application as requested, that application treated as non-responsive and not consider for registration.

5. Applicants / Suppliers / Service providers have to pay a non-refundable deposit of Rs. 1500/- on the registration fee.

6. The registration fee will be **accepted only by bank deposit or Fund transfer and the Payment Advice attached to the application form, should be sent to us.** Below are the bank account details of our company.

- a) **Account Name:** Sri Lanka Institute of Biotechnology Pvt Ltd
- b) **Bank Name:** People's Bank – Homagama
- c) **Account Number:** 049-1-001-7-0067474
- d) **Account Type:** Current Account

7. **“Registration of Suppliers – 2023”** should be mentioned in the upper left corner of the envelope and applications should be sent by registered post on or before **31 January 2023** to the following address.

- **Chief Operating Officer**
Sri Lanka Institute of Biotechnology (Pvt) Ltd
SLIBTEC Phase 1 Building
Mahenwatta, Thalagala Road
Pitipana, Homagama.

I have read and understood all the terms and conditions mentioned above and I agree to all the terms and conditions stipulated above.

Date:

Signature:

Name of Person:

Designation:

Company Seal: