

VACANCY

Sri Lanka Institute of Biotechnology (Pvt) Ltd is fully government owned private company for research and developments including biotech related manufacturing process. We are looking for a dedicated personnel to be a part of our team for immediate employment.

Finance Manager

Requirements:

- Bachelor's Degree in Accounting or Finance
- Professional Qualification CA/AAT/ACCA/CIMA
- Master's degree or professional courses will be an added advantage
- Age Below 45

Experience:

- Minimum five (05) years' experience in accounting/finance
- Experience with financial reporting requirements

Your role:

- Ensure the accuracy of financial documents, as well as their compliance with relevant laws and regulations.
- Prepare and maintaining financial statements and reports on time.
- Provide financial information to the management by investigating and analysing accounting data and preparing reports.
- Ensure on time processing of payments, payroll and due collections.
- Forecasting and planning cashflow ensuring
- Ensure on time submission of tax returns and ensuring that taxes are paid appropriately and on time
- Evaluate financial operations to recommend best-practices, identify issues and strategize solutions, and help organization to be run efficiently
- Offer guidance on cost reduction, revenue enhancement, and profit maximization
- Preparation and analysis of budgets and construction of forecasts to identify and lapses and remediations
- Develop an efficient internal control process to drive accountability and ensure the value protection of the entity
- Analyse management reports and business plans and provide insights to management on risks, best practices and areas of improvement
- Negotiate terms of business arrangements and move with clients and associated organizations
- Implementation of ERP system to process financial transactions and run financial and management information and drive a robust internal controls process

Competencies and Skills

- Conversant with Accounting skills
- Familiar with Accounting packages
- Exposure to Budget preparations
- Knowledge i government and private sector procurement process
- Good communication skills in English language

If you meet above requirements, please email your detailed CV with contact details and two non-related referees within 7 working days of this advertisement.

e-mail: slibtec@gmail.com

Closing Date - 24th April 2024