WE NEED YOU
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IT TECHNICIAN

WHO ARE WE LOOKING FOR

Education
- GCE Advanced Level (A/L)
- NVQ level 04 or relevant professional qualification in IT
- Possess minimum diploma in Hardware/ Networking/IT or equivalent or Professional Qualificationsuch as Microsoft/ Cisco Certified Network Associate (CCNA) accreditation is an added advantage
- Age below 26

Experience
- Minimum 01 year of experience as an IT Technician

WHAT WOULD YOU DO

- Install and configure computer systems, software, printers, and other peripherals
- Set up user accounts, permissions, and passwords
- Purchase, installed and monitor the license software's are up to date
- Troubleshooting PC and Laptops hardware and software issues
- Ensuring electrical safety standards are met
- Repairing or replacing damaged hardware
- Upgrading the entire system to enable compatible software on all computers
- Installing and upgrading anti-virus software to ensure security at the user level
- Performing tests and evaluations of new software and hardware
- Monitor system performance and address potential issues before they affect users
- Assist in managing and maintaining local area networks (LANs), wide area networks (WANs), andinternet connectivity
- Establishing good relationships with all departments and colleagues
- Perform routine maintenance on IT systems, including updates, backups, and patch management
- Managing technical documentation
- Other duties as assigned by the Management

Competencies and Skills

- Ability to use Microsoft Office Package
- To be able to maintain accuracy and attention to detail whilst dealing with high volumes
- A positive attitude and strong work ethic that is keen to learn and explore new ideas
- Well organized with the ability to prioritize
- Excellent communication skills
- Good interpersonal skills

SLIBTEC
SRI LANKA INSTITUTE OF BIOTECHNOLOGY

APPLY NOW ⌄

Closing date: 12 APRIL 2025

Send Your CV and Expression of Interest to :

✉ slibtec@gmail.com

Use **IT Technician** the subject line

Phone Number
0113 431 844

🌐 https://slibtec.gov.lk/